



# ***E-Statement Instructions***



## ***E-Statement Online Enrollment Instructions***

1. Visit [www.escondidofcu.org](http://www.escondidofcu.org) and choose “EFCU Online,” “Online Banking,” and Log-in to FlexTeller Online Banking
2. Click the “CU Services” icon and choose “E-mail Preferences”
3. Enter e-mail address for delivery of statement notification e-mail
4. Select the box for “Send Member Statements Via E-Mail”
5. Review Disclosure
6. Select “I Agree” and click on the “Submit” button if you agree
7. The message “E-Mail address and preferences successfully changed” will appear in red
8. Click the “Statements” icon to view past statements

\*If you have more than one main Escondido Federal Credit Union Account, you need to repeat the enrollment steps for each main account.

## ***Online E-mail Address Change Instructions***

5. Visit [www.escondidofcu.org](http://www.escondidofcu.org) and choose “EFCU Online,” “Online Banking,” and Log-in to FlexTeller Online Banking
6. Click the “CU Services” icon and choose “E-mail Preferences”
7. Enter e-mail address for delivery of statement notification e-mail and click on the “Submit” button
8. The message “E-Mail address and preferences successfully changed” will appear in red

\*If you have more than one main Escondido Federal Credit Union Account, you need to repeat the e-mail address change steps for each main account.

## ***E-Statement Online Cancellation Instructions***

1. Visit [www.escondidofcu.org](http://www.escondidofcu.org) and choose “EFCU Online,” “Online Banking,” and Log-in to FlexTeller Online Banking
2. Click the “CU Services” icon and choose “E-mail Preferences”
3. Select the box for “Send Member Statements Via Normal Mail” and click on “Submit” button
4. The message “E-Mail address and preferences successfully changed” will appear in red

\*If you have more than one main Escondido Federal Credit Union Account, you need to repeat the cancellation steps for each main account.

**For any questions, contact a Member Service Representative at 760.839.6225**